



*St Cecilia's Catholic Primary School*

# *Year Four Information Booklet*

## *2019*



*Teacher: Mrs Jody Tait*

*Welcome parents and friends of the Year Four class 2019. Thank you for taking the time to read over this booklet outlining aspects of the program and practices that will be running in the Year Four classroom. The class at the time of writing this is made up of 17 children- 12 boys and 5 girls. Hopefully I will see many of you at our school information evening. This evening is not an opportunity for a parent interview, rather an informal meet and greet. If there are issues regarding the booklet information please feel free to ask me about these, or if you would like to meet with me more formally to discuss your child's needs please make a time. Unless your child has special needs that you need to see me urgently for, please grant me a couple of weeks to get to know your child before asking to meet.*

*Administration:*

*Classes start at 8:25: Please ensure your child is here at least ten minutes beforehand to allow your child time to set up for the morning session. The classroom door opens at 8:15.*

*Recess:* 10:20 -10:40

*Lunch:* 12:20 - 12:55

*School ends:* 2:35



*Punctuality is important to ensure your child has the best start to the day. If for any reason your child is late to school, then you as the parent you are asked to accompany the child to the office and fill out the late registration. Your child will be given a red late card to take to the class teacher.*

*All parents entering the school between the hours of 8:45 and 2:15 are required to report to the office and receive a visitor's badge. Parents are asked not to come straight to the classroom door or foyer to put things into a child's bag.*

### Absences:

*It is a legal requirement that any absence from school is followed up with a written note of explanation that includes the name of the student, class level, the date/s of the absence and has a parent signature. Phoning the office on the day is appreciated, but still needs to be followed up in written form. If the school has not received a message either by phone or email then an SMS will be sent to the mother's mobile phone. An email does count as a written absence note so long as the above criteria is included.*

### Parent Helpers:

*I have received very generous offers of parent help in the classroom. At this stage I do not intend to have parent helpers on a day to day basis, but rather as the need or opportunities arise. When needed, your help is always appreciated.*

### Parent Interviews:

*These are scheduled at this stage for Week 9 of this term, April 1<sup>st</sup> (No April Fools) to Friday April 5<sup>th</sup>. An interview notice will be going home for you to put preferred times. Please note some times will be blacked out as they are not available for the meetings.*

### Uniforms:

*Please make yourself aware of the correct uniform requirements and the days for sports uniform, (Tuesdays). A note explaining the reason for incorrect uniform is appreciated and takes the pressure off the child to explain.*

### Stationery:

*Thank you for your assistance in getting the stationery orders in and the naming of the stationery. It is important the children have the equipment to get on with their work. All spare pencils, books etc. are kept at school. Spare pencils etc. are kept in a named zip-lock plastic bag in a container in the classroom and given out as the child needs it.*

### Allergies and Health issues:

*Many children suffer from allergies and I would like to reiterate the school's effort to be "nut and egg aware". This is not compulsory but we ask that you please endeavour not to include nut/egg products in any recess or lunches. Please ensure staff at the school are aware of your child's allergy or special medical condition. Current action plans for these children are required and medication up to date.*

*One recurring area of concern is head lice. If a note is sent home to inform that head lice are again being found, please check your own child's head and follow up with the appropriate treatment. Unless we all follow up and complete the treatment, head lice will keep reappearing at both expense and stress for others.*

### Birthdays:

*Following from the allergies present in the classroom, I ask that you please do not send along treats, (cakes, cupcakes, lolly bags etc.) to the school on your child's birthday. The birthday is recognised on the day, in the classroom by the children and at Thursday morning assemblies. Also keep the handing out of birthday invitations out of the classroom environment as children not invited can be upset and I have to deal with the disappointed children.*

Specialist Classes:

Recorder: Monday (Mrs Tait)

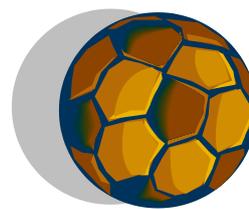
Library: Friday (Mr Hayward)

Sport/ Health: Tuesday (Mr Hayward)

Science: Tuesday (Mrs Wellbeloved)

Didgeridoo: Monday and Friday afternoon for selected students.

Chinese lessons: Friday 1:30



Homework:

Year Four is expected to do approximately 20 - 30 minutes a night. Homework is not compulsory, but rather a policy the school has to set homework at each class level. Homework is not set for the sake of giving homework and is aimed at supporting the work being carried out in class and gives parents a clear insight into the current work being carried out in the classroom. Mainly I am keen that the children read every night and practise their Multiplication facts recall. It is also important they get the opportunity to share and talk about their day and their successes. Please help your child to set up good routines for homework and provide encouragement and support with the tasks. Read over your child's work and have expectations as to what is acceptable as well. You are the best teacher on hand as your child performs homework tasks. If you see your child making fundamental mistakes through something as simple as misreading the instructions, please make the most of this learning opportunity with your child. If you do not wish your child to be given homework by the class teacher please let me know.

*As mentioned, Reading needs to be done every night. This may take the form of a school or town library book, a book at home or a book from the Literacy Pro reading books in the classroom. These books are set for each child after a placement test has been sat. On-line quizzes follow-up most of the titles in the classroom set of books. As a child finishes a book he/she sits a quick ten question on-line quiz. A pass mark of 7/10 gives the child points towards a certificate. Homework is outlined each week on the class page on the website. I endeavour to give homework out on Friday afternoon and expect it handed in by Thursday morning, allowing for homework to be completed at a more leisurely time during the weekend. .*

*Class notes are placed under the "Our Classes Yr4." The newsletter of course...under Newsletters.*

## RESTORATIVE PRACTICE



### Discipline:

*As you may be aware, the school has adopted a Restorative Practice approach to discipline. The programme promotes the development of self-control, encouraging positive behaviours and positive resolutions.*

*Minor behaviour, for example not getting a book out or calling out may still be dealt with by the classroom teacher.*

*A child may go home and say they have been counted for a very minor offence as far as they are concerned. Our feeling is that if you prevent the small things, hopefully no big discipline issues should arise.*

### Religion:

*Two units of work are covered each term.*

#### *Term One:*

- *Whispers from Within - Conscience - Baptism.*
- *Loved and Forgiven. Penance - Reconciliation and Lent*

#### *Term Two:*

- *Coming to your table - Eucharist*
- *All Powerful God - Bible*

#### *Term Three:*

- *God knows everything - The Church*
- *The Spirit who strengthens - Confirmation*

#### *Term Four:*

- *Creator of Human Life - Jesus*
- *Together in Prayer - Advent/Christmas.*



*This is a special year for the Year Fours as they celebrate First Holy Communion. During enrolment to St Cecilia's, parents agreed to support the Catholic program of the school and as this is such a special sacramental year, children are expected to attend Mass regularly to support their knowledge and the teaching of Catholic practices, reported on each semester. Support given to these students and all programs by students who are not Catholic is also appreciated.*

### Assemblies and Masses:

*Assemblies take place on Mondays on an odd week in the Under Cover Area and on Thursday mornings, even weeks in the Hall unless otherwise advised. . Please keep an eye out for the Year Four assemblies, Masses and Reconciliations as they are noted on the term planners available on the website.*

*These term planners are subject to change and any changes will be notified.*

*Meeting with the teacher.*

*If you have any concerns or wish to see me, please book a time for a meeting rather than trying to chat to me before school or straight after as the children are leaving the classroom. These are busy times and I like to be able to give you my undivided attention. When making a time, a brief indication of the purpose of the meeting would be appreciated. Please contact the office by email for a suitable time or write me a note in the child's assessment booklet.*

*Looking forward to a successful and positive year.*

*Jody Tait.*