

St Cecilia's Catholic Primary School

Year Three Information Booklet

2023



Teacher: Ms Lynne Wilkes

*A special thank-you and acknowledgement to my colleague,
Mrs Jody Tait, for allowing me to adapt her previous
Information Booklet.*

Welcome parents and friends of the Year Three class, 2023. Thank you for taking the time to read over this booklet which outlines aspects of the program and practices that will be running in the Year Three classroom.

Hopefully, I will see many of you at our school information evening on **Thursday 23rd February when the classrooms will be open from 4:00 - 5:00pm**. This evening is not an opportunity for a parent interview, rather an informal meet and greet. I can clarify any issues with this booklet then.

If you would like to meet with me at any time throughout the year please contact me via email: lynne.wilkes@cewa.edu.au. Unless your child has special needs that you need to see me urgently for, please grant me a couple of weeks to get to know your child before asking to meet.

Administration:

Classes start at **8:30**: Please ensure your child is here at least ten minutes beforehand to allow your child time to set up for the morning session. The classroom door opens at 8:15.

Recess: 10:22 -10:40

Lunch: 12:20 - 12:55

School ends: 2:45

Punctuality is important to ensure your child has the best start to the day. If your child is late to school, please sign your child in at the office. Your child will be given a red late card to take to the class teacher.

All parents entering the school between the hours of 8:45 and 2:15 are required to report to the office and receive a visitor's badge. Parents are asked not to come straight to the classroom door or foyer to put things into a child's bag.

Absences:

It is a legal requirement that any absence from school is followed up with a written note of explanation that includes the name of the student, class level, the date/s of the absence, a reason for the absence and has a parent signature. Phoning the office on the day is appreciated, but still needs to be followed up in written form. If the school has not received a message either by phone or email, then an SMS will be sent to your mobile phone. **An email does count as a written absence note** so long as the above criteria is included.

Uniforms:

Please make yourself aware of the correct uniform requirements. Children wear their sports uniform all day on Tuesday. A note explaining the reason for incorrect uniform is appreciated and takes the pressure off the child to explain.

Stationery:

Thank you for your assistance in getting the stationery orders in and the naming of the stationery. It is important the children have the equipment to get on with their work. All spare pencils, books etc. are kept at school. Spare pencils etc. are kept in a named zip-lock plastic bag in a container in the classroom and accessed as the child needs it.

Allergies and Health issues:

Many children suffer from allergies and I would like to reiterate the school's effort to be "nut and egg aware." We ask that you please endeavour not to include nut/egg products in any recess or lunches. Please ensure the staff at the school are aware of your child's allergy or special medical condition. Current action plans for these children are required and medication needs to be current, or not exceeding the expiry date.

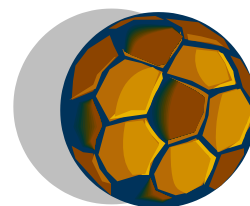
One recurring area of concern in the past has been head lice. If a note is sent home to inform that head lice are again being found, please check your own child's head, and follow up with the appropriate treatment for your whole family. Unless we all follow up and complete the treatment, head lice will keep reappearing at both expense and stress for others.

Birthdays:

Please do not send along treats, (cakes, cupcakes, lolly bags etc.) to the school on your child's birthday. The birthday is recognised on the day in the classroom by the children and at Thursday morning assemblies. Please pass birthday invitations to me so I may discreetly place them in the appropriate child's take-home folder.

Specialist Classes:

Library: Monday
Sport/ Health: Tuesday
Science: Tuesday
Chinese lessons: Friday



Homework:

Homework is not compulsory, but rather a policy the school has to provide set homework tasks at each class level. The homework given is to *revise* concepts *previously* taught so it should be easy for your child. As you know, revising concepts assists them to retain information in their long-term memory.

Students need to be encouraged to read daily. Stories, picture books, cookbooks... whatever they would like to read. When reading 'easy' books they can be developing fluency and expression whilst more difficult books may assist vocabulary and word knowledge.

Lexile books are set for each child after a placement test has been sat. On-line quizzes follow-up most of the titles in the classroom set of books. As a child finishes a book, they do a quick ten question on-line quiz. A pass mark of 7/10 gives the child points towards a certificate.

I endeavour to give homework out on Wednesday morning and expect it handed in by the following Tuesday morning. If you know your child has been too busy, unwell or for some reason has been unable to do their homework then please just sign the homework book.

RESTORATIVE PRACTICE



Behaviour Management:

As you may be aware, the school has adopted a Restorative Practice approach to discipline at St Cecilia's. The program promotes the development of self-control, encouraging positive behaviours and positive resolutions.

Minor behaviour is dealt with by the classroom teacher.

A child may go home and say they have been counted for a very minor offence as far as they are concerned. Our feeling is that if you prevent the small things and maintain a high standard behaviour expectation, hopefully no bigger discipline issues should arise. Please After speaking to your child and you believe an issue exists then please email me so we can sort out the issue. We promote the 4 R's: Responsibility, Respect, Resilience and Responsibility.

It is also important to remember that there are often three sides to every story and that your child's perspective is only one of them.

Religion:

Two units of work are covered each term.

Term One:

- The Church
- Lent and Easter

Term Two: Eucharist

- Confirmation

Term Three:

- Prayer
- Baptism

Term Four:

- Jesus
- Advent/Christmas.



Reading: Strategies are explicitly taught using a whole class text and students also work in a group of similar level students to teach skills. A group of children also attend the MultiLit program.

Writing: The first semester is focused on improving sentence then paragraph structure. A range of text types are planned and taught, utilising strategies from First Steps and T4W to provide an effective teaching and learning structure.

Meeting with the teacher:

If you have any concerns or wish to see me, please book a time for a meeting rather than trying to chat to me before school or straight after as the children are leaving the classroom. These are busy times and I like to be able to give you my undivided attention.

Water bottles:

The students are strongly encouraged to have their water bottles on the floor near where they are sitting. I believe it is better to sip

water throughout the day rather than wait until recess or lunch to top up their tank! Please label the bottle, place a coloured hair tie on it or use a drink cooler so it can be readily identified by your child.

Toilet:

Students do have access to the toilet during class time and they simply make a T sign with their hands and I'll give them a thumbs up. I may ask them to wait until after the instructions are completed, or until a peer returns *if they can*.

Please let me know (email) if your child has any medical concerns relating to toileting or is soiling or wetting themselves so I can check for issues at school.

Marking:

Most activities are assessed and the students work is appreciated and acknowledged; however, they are likely to receive suggestions on how to improve. As a rough guide a satisfactory mark means they have achieved the outcome, shown they can complete it or identify it, they can get it right. A highly satisfactory mark would mean they can explain their answer, justify it, describe and show how they reached that conclusion. The highest mark is reserved for those who can apply the understanding to a real life situation and therefore have a thorough understanding. The students will be given every opportunity to reach for that Outstanding A mark.

Please don't hesitate to contact me by email or organise meetings because I strongly believe honest and relevant communication between home and school assists your child.

Looking forward to a productive, successful and happy year!

Lynne Wilkes