



## *St Cecilia's Catholic Primary School*

17 September 2018

### **CANTEEN, UNIFORMS, INCURSIONS AND EXCURSIONS**

We are using the "Flexischool" system for our canteen orders, uniforms orders, and permission and payment for all of our incursion/excursions. Their website address is: [www.flexischools.com.au](http://www.flexischools.com.au) Parents need to set up an account listing all of their children with their year levels. This can be done via your smart phone, iPhone, tablet, iPad, notebook or computer. Flexischools have an excellent support line available for parents should you have any problem setting up your account or with payment issues or for any other reason. Their number is: **1300 361 769**

Canteen orders need to be placed by 8.30am sharp for the day you require lunch. Orders can be placed in advance.

Uniform orders need to be placed by 3.00pm on Wednesdays for delivery on the following day (Thursday). Orders can be placed in advance, with delivery occurring only once a week on Thursdays. Orders placed after 3.00pm will carry over to the following week.

Information notes on any incursions/excursions will be placed on our school website [www.stcecilia.wa.edu.au](http://www.stcecilia.wa.edu.au) under "Notes sent home". We will no longer be sending paper notes home.

All parents will be sent an initial SMS notifying when the notes for the incursion/excursion are up on our website and when the permission and payment is due via Flexischools.

Following the initial SMS there will be another one to two reminders prior to the closing date and time on Flexischool (one a week before; the second on the closing day).

No late permission and payments will be accepted.

Should you require any further explanation in regards to Flexischools; please contact the Principal.

Flexischools are developing an App and we will advise parents as soon as this becomes available.

Mandy Sheen  
Acting Principal

*Faith Family Friendship*